

Charity Registration No. 1103635

Company Registration No. 04925273 (England and Wales)

THE NORTH NORTHUMBERLAND HOSPICE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

THE NORTH NORTHUMBERLAND HOSPICE

LEGAL AND ADMINISTRATIVE INFORMATION

Patron	The Lady Joicey	
Trustees	John Rutherford - Treasurer Lucy Carroll - Chairman Dr Jenny Reid Dr Jane Lothian Simon Hulme - Vice Chair	(Appointed 19 November 2019) (Appointed 16 July 2019)
CEO	Paul Jones-King Emily Dobson	(Resigned 02/06/2020) (Appointed 16/06/2020)
Secretary	Bryony Stimpson	
Charity number	1103635	
Company number	04925273	
Registered office	Greensfield House Unit 3 Greensfield Industrial Estate Willowburn Avenue Alnwick Northumberland NE66 2DG	
Independent examiner	Stuart Faed BSc (Hons) CA DipPFS 17 Walkergate Berwick-upon-Tweed Northumberland TD15 1DJ	
Bankers	HSBC 110 Grey Street Newcastle upon Tyne Tyne and Wear NE1 6JG	
Solicitors	Womble Bond Dickinson (UK) LLP Newcastle St Ann's 112 Quayside Newcastle upon Tyne NE1 3DX	
HR Consultants	Ward Hadaway Sandgate House 102 Quayside Newcastle upon Tyne NE1 3DX	

THE NORTH NORTHUMBERLAND HOSPICE

LEGAL AND ADMINISTRATIVE INFORMATION

Senior Management Team

Finance Manager and Company Secretary	Bryony Stimpson
Clinical Lead & Registered Manager	Nina Burnett
Central Support Manager	Kelly Burton

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THE NORTH NORTHUMBERLAND HOSPICE

CHAIRPERSON'S REPORT

FOR THE YEAR ENDED 31 MARCH 2020

A life limiting illness can be the loneliest and most difficult time emotionally and physically for any person, and family to cope with. The North Northumberland Hospice is here to provide palliative care to help to manage the end-of-life journey for our patients, families, friends and carers.

The North Northumberland Hospice has achieved a number of significant milestones that this Annual Report informs. All the achievements have helped to provide the strength and resilience to manage the future challenges presented, including COVID 19, which changed the world in a matter of weeks in March 2020.

I would like to put on record my gratitude for the dedication of the retiring and present Trustees. For example, the Trustees worked with the Senior Team on the refurbishment and relocation of our Alnwick site to Greensfield House in September 2019 which has provided a superb and fully accessible building. This main base has given us the security to develop and sustain our caring services in Northumberland.

We are proud and grateful for the drive, vision and passion of our all teams of staff and volunteers involved in many aspects of our work, including our Clinical Lead and nursing team providing valuable care, the committed financial team, the enthusiastic fundraising team, and our efficient central support team. The trustees have continued to work on the Governance, and an overall strategy for the future to meet the needs of our beneficiaries.

The North Northumberland Hospice has had a positive financial year and we recognise all the people in the community who have generously supported us financially from goods donated to our shops, money put into our tins, business partnerships, trusts and foundations, regular donations, the selfless time given by volunteers who help us in so many ways, including those people that organise their own individual fundraising and those that support our events. Also, for the legacies kindly left to us. All these contributions are greatly appreciated by the Trustees and allows us to serve the community of North Northumberland. Please continue to support us as 2020 marks our 25th Anniversary year.

We hope that you find this report informative, and for all you do to help your Hospice, please accept our heartfelt thanks.

Lucy Carroll

Chairperson

THE NORTH NORTHUMBERLAND HOSPICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2020

The Trustees present their Annual Report together with the Financial Statements for the year ended 31 March 2020.

The North Northumberland Hospice operating as HospiceCare North Northumberland (The Hospice) is the local charity supporting people living with life limiting illnesses. The Hospice is a charitable company limited by guarantee, company number 04925753 and is a registered charity, number 1103635 (England and Wales) incorporated in 2003.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Hospice's governing document, the Companies Act 2006, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

Objectives and activities

Founded in 1995, the Hospice provides palliative care to people who have life limiting illnesses. We address their physical, emotional, social and psychological needs, enhancing their quality of life while at the same time supporting their carers and families.

The Hospice objects are:

- The care and relief of persons suffering from potentially life-limiting illness, the support of carers and of the bereaved, all in such ways as the Trustees shall from time to time think fit, and primarily in North Northumberland.
- The provision in the interest of social welfare of recreational facilities for such persons.

The Hospice operates from two sites, Alnwick and Berwick-upon-Tweed, to accommodate the large rural and sparsely populated area of North Northumberland. Patient choice and their individual needs determine where the North Northumberland Hospice services are delivered, whether it is at home or in the Hospice building. The Hospice adopts a holistic approach to patients and families, offering services and interventions of care and support which are flexible and tailored to meeting their needs.

We are caring, we pursue excellence, we innovate, we collaborate, we communicate, and we adopt a can-do attitude. We are the North Northumberland Hospice.

Policies to achieve our aims

The trustees regularly review our objectives, aims and activities, looking at the number of people we reach, the type and extent of services we provide, and the benefits we bring to our patients and their families. Palliative care is a continually developing field and we respond by developing our services to achieve the best possible outcome in each patient's circumstances. We have considered the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims.

THE NORTH NORTHUMBERLAND HOSPICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

Trustee review of our achievements and performance

What we do

We provide holistic end of life care

We employ senior nurses, and healthcare assistants, with a high level of relevant skills and experience in palliative and end-of-life care to provide comprehensive holistic assessment, reviews and care plans for those receiving our Hospice at Home service. We provide our bereavement support service to ensure we were able to meet the needs of those who may be suffering anticipatory grief as well as bereavement. We offer this in a group format or as an individual appointment depending on a person's individual needs. The wellbeing services are designed to support a person to live as well as they can for as long as they can; beyond this our care and support extends to family, friends and carers.

We are here when you need us

Our vital services are free of charge for all those who access them. Our Hospice at Home delivers care, day or night, 365 days a year in a person's usual place of residence. Alongside this we offer care and support in our Wellbeing Centres at Greensfield House in Alnwick and Hazel Marsden House in Berwick.

Who supports us?

Our staff

We have a dedicated and resilient workforce. Each member of the team works together to ensure that they focus on our patients and their families, friends and carers.

Our volunteers

Our volunteers outweigh our staff 4 to 1 and now stand at over 200 strong. They provide an estimated over £310,000 in donated time to the Hospice. Working in every area from retail to care support, they bring unique and varied skills to our organisation. Beyond this they give the organisation its beating heart in the community. In this year we had a volunteer recruitment drive to support our developing wellbeing services, drop in café and the growing support needs. The overwhelming response was much appreciated and saw the recruitment of a range of new skilled volunteers. All our volunteers are given organisational and role specific training.

Our donors

We need to raise in the region of £800,000 to provide the current level of care in our community, of which, to date, only a small proportion is provided by our annual service level agreement with Northumbria Healthcare NHS Foundation Trust. We are therefore reliant on our donors in the community. We are able to strengthen and develop to meet the needs of our local community with the continued and essential support we receive from our donors.

THE NORTH NORTHUMBERLAND HOSPICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

What have we done?

In 2019/2020 we saw the recruitment of our Chief Executive. With this appointment we herald a year of rapid development for the North Northumberland Hospice. During this year:

- We relocated from Castleside House to Greensfield House, Alnwick. Greensfield House provided a purpose designed and fully accessible building to launch our new range of wellbeing services. This is in addition to our successful wellbeing site, Hazel Marsden House, in Berwick.
- The Hospice at Home team provided over 9,000 hours of support to people at the end of life. Supporting them to die at home, where they would like to be. To support this care we underwent a recruitment process to bring in new health care assistants to support the changing and growing needs of the organisation.
- Wellbeing services provided care to over 150 people, with over 1,000 hours of care provided. Our new programme of wellbeing services included a carer support group 'The Willows', Dementia support cafes led by our Admiral nurse, Bereavement support cafes, Drop-Ins and Information Hubs as well as 'Meet up Mondays' to offer an introductory session to those wanting to develop a new skill.
- The HUB services began in Berwick, bringing together the NHS and the Citizens Advice Bureau which provided practical, financial and legal guidance to patients and their families, friends and carers.
- We had our first Death Café, which brought together a range of individuals to talk about death and dying. The uplifting event saw people able to share their thoughts, feelings and questions about death.
- We developed a new brand and range of promotional literature to support us to deliver better communication.
- We developed a new range of supportive literature designed to inform our patients and their families, friends and carers of our services and how we can support them.
- We undertook a comprehensive governance review to ensure that we continue to provide safe, caring, effective, responsive and well led care services to our communities.
- We continued to innovate our dementia service services. Working in partnership with Newcastle United Football Community Foundation we provided dementia support services using football skills and weaving in time for listening services. The games took place in Alnwick and Berwick and provides wonderful benefits to the local community living with dementia. This service supports a growing body of evidence around sport used to promote improved quality of life for those living with dementia.

How have we achieved this?

To achieve all the work we have done brought together our support networks of staff, volunteer and donors. We have worked on various strands of work over the past year including:

- A review of our vision and values looking at the number of people we reach, the type and extent of services we provide, and the benefits we bring to our patients and their families. Palliative care is a continually developing field and we respond by developing our services to achieve the best possible outcome in each patient's circumstances. We worked closely with the trustees this year to create a new strategy to support our communities into the coming years.
- The fundraising team embarked on a new set of events which saw a growth in our income to support with new services. This was particularly highlighted by entering our 25th anniversary year, with a commemorative bespoke bottle of gin created.
- The retail team worked to embed our retail shops in Amble, Wooler and Berwick and we had an all-time high on income achieved. This income would not have been realised without the dedication of our staff and experienced volunteers enabling us to open six days per week.
- Recognising the changing world of income generation and the new challenges we wanted to meet within our strategy we decided to diversify our income streams and bring new skills to the organisation. In particular, we focussed on project driven trust applications to implement new services, such as our dementia services and expanded our portfolio of events based fundraising.

THE NORTH NORTHUMBERLAND HOSPICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

- We invested in our infrastructure with the appointment of a central support manager to bring together all the key support to enable us to continue to deliver our services. These involve HR, training, recruitment, health and safety and governance.
- We worked together with our neighbouring hospices in the North East, engaging in the North East Collaborative. Various groups meet to discuss governance, management and fundraising with a view to bringing together the collective hospice knowledge.

Summary of Trustees' review

The trustees wish to recognise the development and progress made at the Hospice. The trustees wish to record their enormous gratitude to the resilience, loyalty and hard work given so willingly by our entire team (staff and volunteers), and in particular to the senior management team who have met every challenge and without whom quite simply we could not have continued to function.

Through this year a number of trustees retired, and a new Chair took post. The board continued to develop strategy and oversee governance. In particular, the trustees recognised the need for a deeper awareness of governance and gaps in organisational structure. A Chief Executive was appointed for this experience and knowledge of the Care Quality Commission processes and procedures. Following a year of clinical governance development, the trustees accepted the resignation of the Chief Executive allowing the organisation to move forwards to its next phase of development.

Financial review

We once again achieved positive financial results for the year, posting net incoming resources (surplus) of £19,667. While less than the £67,151 generated in the previous year, this is still healthy, particularly considering the costs of moving premises.

Total income, at £818,603 was about 6% higher than in 2018/19. Income generated by community fundraising, donations and sponsored events of £242,097 was marginally higher than in 2018/19, and constituted 30% of total income. Trading activities yielded £360,664, 20% higher than in 2018/19, and 44% total income. The increase was mainly driven by a high value prize draw, and the opening of a third charity shop. These results reflect the commitment and dedication of our fundraising team, supported by our marketing and wider Hospice teams, together with our community and volunteers to boost the profile and reputation of the Hospice. We have also benefited from a continued growth in business partnership working and the support of regular donors.

Grants from trusts and foundations realised £75,306 for the year. This was £65,844 lower than the previous year, when substantial funding was received for a 2-year project, but nevertheless an important source of income. Of the total, £39,906 was restricted funding, primarily for the Hospice at Home and dementia service. At 9% of total income this is another satisfactory result for the small dedicated team of volunteers who work exclusively on trust applications.

Legacy income remains an intermittent stream for us, with £46,062 received against £17,000 in 2018/19, representing 6% of income.

The NHS Trust contract value of £40,952 was boosted by an additional £20,197, a share of the additional hospice funding provided by central government in August 2019. However, this statutory funding still only accounted for around 7% of our total income in 2018/19, considerably lower than the 25% to 30% statutory funding level that most hospices enjoy. Income from personal health budgets was £1,564. The Hospice agreed strategically to move away from personal health budgets as they have not been developed nationally as a reliable income stream. Additional direct charitable funding for a part-time Admiral Nurse post of £15,428 was received from Dementia UK, 2% total income.

So, we continue to maintain a healthy and resilient diversified funding mix, enabling us to consistently achieve positive results. We nevertheless work continuously on the long term sustainability of our funding sources, through increased regular giving, further development of partnerships with local businesses, and a longer term project to stimulate legacies.

THE NORTH NORTHUMBERLAND HOSPICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2020**

Total resources expended of £798,936 were higher than the previous year as we continued to expand our work. Expenditure on charitable activities increased by 10% as a result of increased activities through the year, the development of new services including our Dementia Football. The provision of a third retail shop increased fundraising costs by 16%, however we expect this to be more than repaid in boosting future income.

The charity's total funds increased from £712,807 to £732,475 at 31 March 2020, of which £617,634 was unrestricted.

Post balance sheet events and the way forward

COVID 19 was an unexpected and difficult time for the country. For the North Northumberland Hospice our Chief Executive resigned and we have recruited a new Chief Executive.

The North Northumberland Hospice continued to provide our care in a collaborative way. More specifically, we have entered into a working agreement to provide clinical services to the 'Well Up North' Primary Care Network. This has allowed the North Northumberland Hospice to work more closely with local health structure, and has supported us as we navigated our response to COVID 19.

We provided more care, to more people while maintaining a good financial footing with the support of our community. As we continue to work within government guidance, we will review our strategy in light of COVID 19 and start to redesign our services.

Reserves Policy

The positive operating result for the year increased our free reserves (unrestricted funds, excluding tangible fixed assets) by 3% to £470,174. The reserves policy is reviewed annually, and it was decided to continue for 2019/20 with a target range for free reserves of between six and nine months of operating expenditure. At 31 March 2020 the reserves were within the target range, representing approximately seven months of projected expenditure. The trustees, through the Finance committee, continuously monitor the liquidity and reserves position to ensure we remain in line with the policy.

Risk Management

The trustees have assessed the major risks to which the Hospice is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The Hospice takes specialist advice, when required, from Human Resources, Health & Safety and risk management consultants. The management and trustees have had a Major Risk Register in place for some years, covering all areas of activity. Individual aspects of risk are periodically reviewed at Board meetings.

Structure, governance and management

The Hospice is a charitable company limited by guarantee, company number 04925753 and is a registered charity, number 1103635 (England and Wales) incorporated on 8 October 2003. Following a rebranding in March 2008, the Hospice is known for trading purposes only as The North Northumberland Hospice but this does not affect either its charity or company registrations. The charitable company was established under a Memorandum of Association, which established the objectives and powers of the charitable company and is governed under its Articles of Association. In the event of the charitable company being wound up, members (the only class of which at present are current trustees and the company secretary) are required to contribute an amount not exceeding £10. The directors of the company are also charity trustees for the purpose of charity law.

THE NORTH NORTHUMBERLAND HOSPICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

Trustee Induction and Training

New trustees are invited to meet with the Chairperson and then a wider group of trustees prior to appointment, in order to gain an overall understanding of the day-to-day work of the Hospice. An information folder has been produced and issued to all existing and new trustees, giving them information on their responsibilities as a Hospice trustee, background information on the Memorandum and Articles of Association, Financial Accounts, Business Plan and Contingency Plan.

Organisational Structure

The Hospice has a Board of trustees which currently comprises five members, with twelve being the maximum permitted under the Articles of Association. The trustees come from a variety of backgrounds, bringing an appropriate mix of clinical, professional and managerial skills and experience that enables them to contribute to the effective working of the Hospice. There are bi-monthly Board meetings to review operations and strategy, which are also attended by the Chief Executive. Sub-committees reporting to the Board have been established to deal with designated areas of trustee responsibility as follows:

- Integrated Governance Group - Bi-monthly, between Board meetings, to review clinical and hospice governance, strategy and provide support for the senior team.
- The Finance and Audit Committee – Bi-monthly, between Board meetings to review the financial performance of the organisation against financial budgets and forecasts, cash and reserves positions, fundraising strategy, staffing/HR issues, and all aspects of the administrative support functions.
- Remuneration Committee – Meeting annually, to consider and make recommendations to the Board regarding staff remuneration packages.
- Membership and terms of reference of committees are reviewed annually at the AGM.

The management team and Board of trustees work to appropriate Charity Commission and Companies House Codes of Conduct. Copies of Standing Order Financial Instructions have been issued to all members of the Board and a Policy folder is available to all relevant persons.

All trustees, staff, and volunteers are subject to Disclosure and Barring Service checks where appropriate, before taking up a post with the Hospice.

The Hospice is registered with the Care Quality Commission, Information Commissioners Office and holds a Small Society Lottery License with the local authority.

The Hospice operates a policy of equal opportunities.


The trustees, who are also the directors for the purpose of company law, who served during the year were:

Lucy Carroll – Chairperson	Appointed Chair 19/11/19
Simon Hulme – Vice Chair	Appointed 16/07/19, Appointed Vice-Chair
John Rutherford – Treasurer	
Jenny Reid	
Jane Lothian	Interim Chair 23/09/19-19/11/19
Robert Rushton	Resigned 24/08/20
Alison McKenna	Resigned 13/07/20
Peter Slee	Resigned 30/01/20
John Swanson – Chairman	Resigned 23/09/19
Anthony Stapleton	Resigned 23/09/19
Hilary Brown	Resigned 10/12/19

THE NORTH NORTHUMBERLAND HOSPICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

The trustees' report was approved by the Board of Trustees.



.....
John Rutherford - Treasurer
Dated: 26/1/21

THE NORTH NORTHUMBERLAND HOSPICE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE NORTH NORTHUMBERLAND HOSPICE

I report on the financial statements of the Hospice for the year ended 31 March 2020, which are set out on pages 10 to 29.

Respective responsibilities of trustees and examiner

The Hospice's trustees, who are also the directors of The North Northumberland Hospice for the purposes of company law, are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a qualified member of The Institute of Chartered Accountants of Scotland.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

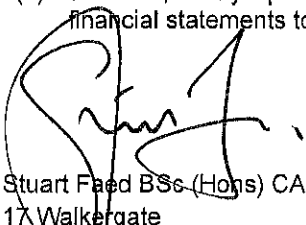
The impacts of uncertainties due to the UK leaving the European Union

Leaving the European Union is a significant economic event for the UK, and at the date of this report its effects are subject to various possible outcomes, with the full range of possible effects unknown. However, it is not possible to predict all of the possible effects on the Hospice of the UK leaving the European Union.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare financial statements which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Stuart Fied BSc (Hons) CA DipPFS
17 Walkergate
Berwick-upon-Tweed
Northumberland
TD15 1DJ

Dated: 26th Jan 2021

THE NORTH NORTHUMBERLAND HOSPICE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2020

		Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
	Notes						
Income and endowments from:							
Donations and legacies	3	317,705	45,760	363,465	304,396	95,190	399,586
Charitable activities	4	61,149	16,992	78,141	39,895	26,680	66,575
Other trading activities	5	358,053	2,611	360,664	299,654	1,354	301,008
Investments	6	5,391	-	5,391	4,020	-	4,020
Other	7	10,942	-	10,942	2,803	-	2,803
Total income		753,240	65,363	818,603	650,768	123,224	773,992
Expenditure on:							
Raising funds	8	371,579	6,051	377,630	304,264	19,023	323,287
Charitable activities	9	199,125	222,181	421,306	169,553	214,001	383,554
Total resources expended		570,704	228,232	798,936	473,817	233,024	706,841
Net incoming/ (outgoing) resources before transfers		182,536	(162,869)	19,667	176,951	(109,800)	67,151
Gross transfers between funds		(149,069)	149,069	-	(91,193)	91,193	-
Net income/(expenditure) for the year/ Net movement in funds		33,467	(13,800)	19,667	85,758	(18,607)	67,151
Fund balances at 1 April 2019		584,167	128,640	712,807	498,409	147,247	645,656
Fund balances at 31 March 2020		617,634	114,841	732,475	584,167	128,640	712,807

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE NORTH NORTHUMBERLAND HOSPICE

BALANCE SHEET

AS AT 31 MARCH 2020

	Notes	2020 £	£	2019 £	£
Fixed assets					
Tangible assets	13		233,036		219,561
Current assets					
Debtors	14	106,108		74,286	
Cash at bank and in hand		443,441		489,788	
		<u>549,549</u>		<u>564,074</u>	
Creditors: amounts falling due within one year	15	<u>(50,110)</u>		<u>(70,828)</u>	
Net current assets			499,439		493,246
Total assets less current liabilities			<u>732,475</u>		<u>712,807</u>
Income funds					
Restricted funds	18	114,841		128,640	
Unrestricted funds		617,634		584,167	
		<u>732,475</u>		<u>712,807</u>	

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2020.

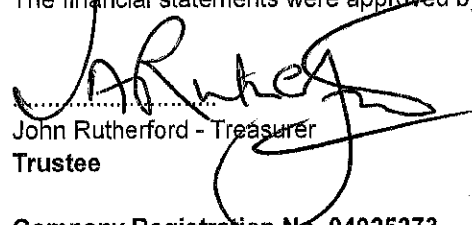
The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on

26 Jan 2021


John Rutherford - Treasurer
Trustee

Company Registration No. 04925273

THE NORTH NORTHUMBERLAND HOSPICE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2020

	Notes	2020 £	£	2019 £	£
Cash flows from operating activities					
Cash (absorbed by)/generated from operations	21		(21,550)		117,372
Investing activities					
Purchase of tangible fixed assets		(30,188)		(18,105)	
Interest received		5,391		4,020	
Net cash used in investing activities			(24,797)		(14,085)
Net cash used in financing activities			-		-
Net (decrease)/increase in cash and cash equivalents			(46,347)		103,287
Cash and cash equivalents at beginning of year			489,788		386,501
Cash and cash equivalents at end of year			443,441		489,788

THE NORTH NORTHUMBERLAND HOSPICE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

Charity information

The North Northumberland Hospice is a private company limited by guarantee incorporated in England and Wales. The registered office is Greensfield House, Unit 3 Greensfield Industrial Estate, Willowburn Avenue, Alnwick, Northumberland, NE66 2DG.

1.1 Accounting convention

The accounts have been prepared in accordance with the Hospice's governing document, the Companies Act 2006 the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Hospice is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Hospice. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the Hospice has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the Hospice is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Hospice has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Hospice has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is the amount derived from the provision of goods/services, stated after trade discounts, other sales taxes and VAT.

Investment income

Investment income, where appropriate, is included when receivable.

THE NORTH NORTHUMBERLAND HOSPICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

(Continued)

1.5 Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Costs of raising funds comprise the costs associated with attracting voluntary income and the costs incurred in connection with fund raising events.

Governance costs are those incurred in connection with the administration of the Hospice and compliance with constitutional and statutory requirements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold Property	2% Straight Line
Leasehold Improvements	Straight Line over 25 year lease term
Computer Equipment	50% Straight Line
Fixtures & Fittings	10% Straight Line
Motor Vehicles	20% Straight Line
Office Equipment	20% Straight Line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the Hospice reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of twelve months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Hospice has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Hospice's balance sheet when the Hospice becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

THE NORTH NORTHUMBERLAND HOSPICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Hospice's contractual obligations expire or are discharged or cancelled.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.11 Taxation

The Hospice, being a registered charity, is not liable to UK income tax, corporation tax or capital gains tax as long as the income it receives is applied to charitable purposes. There are therefore no tax charges in the accounts.

2 Critical accounting estimates and judgements

In the application of the Hospice's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

THE NORTH NORTHUMBERLAND HOSPICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£	£	£	£
Donations: trusts	35,400	39,906	75,306	141,150
Donations: sponsored events	44,308	-	44,308	38,289
Community fundraising	68,705	1,233	69,938	71,692
Donations	123,230	4,621	127,851	131,455
Legacies	46,062	-	46,062	17,000
	<u>317,705</u>	<u>45,760</u>	<u>363,465</u>	<u>399,586</u>
For the year ended 31 March 2019	<u>304,396</u>	<u>95,190</u>		<u>399,586</u>

4 Charitable activities

	HospiceCare North Northumberland	HospiceCare North Northumberland
	2020 £	2019 £
NHS Trust contract	61,149	39,895
Income from personal health budgets	1,564	8,471
Other income	15,428	18,209
	<u>78,141</u>	<u>66,575</u>
Analysis by fund		
Unrestricted funds	61,149	39,895
Restricted funds	16,992	26,680
	<u>78,141</u>	<u>66,575</u>
For the year ended 31 March 2019		
Unrestricted funds	39,895	
Restricted funds	26,680	
	<u>66,575</u>	

THE NORTH NORTHUMBERLAND HOSPICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

5 Other trading activities

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2020 £	2020 £	2020 £	2019 £	2019 £	2019 £
Fundraising events	71,281	2,611	73,892	66,067	1,354	67,421
Shop income	263,455	-	263,455	231,447	-	231,447
Lottery income	23,317	-	23,317	2,140	-	2,140
Other trading activities	<u>358,053</u>	<u>2,611</u>	<u>360,664</u>	<u>299,654</u>	<u>1,354</u>	<u>301,008</u>

6 Investments

	Unrestricted funds	Unrestricted funds
	2020 £	2019 £
Interest receivable	<u>5,391</u>	<u>4,020</u>

7 Other

	Unrestricted funds	Unrestricted funds
	2020 £	2019 £
Other income (Eg NHS Supplies)	<u>10,942</u>	<u>2,803</u>

THE NORTH NORTHUMBERLAND HOSPICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

8 Raising funds

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£	£	£	£
<u>Costs of generating donations and legacies</u>				
Staff costs	37,039	-	37,039	33,006
Other fundraising costs	17,629	-	17,629	25,754
Support costs	25,903	1,032	26,935	21,643
	<u>80,571</u>	<u>1,032</u>	<u>81,603</u>	<u>80,403</u>
<u>Costs of Fundraising Events & Trading</u>				
Shops and other trading activities	195,477	1,306	196,783	177,045
Support costs	95,531	3,713	99,244	65,839
	<u>291,008</u>	<u>5,019</u>	<u>296,027</u>	<u>242,884</u>
	<u>371,579</u>	<u>6,051</u>	<u>377,630</u>	<u>323,287</u>
For the year ended 31 March 2019				
Costs of generating donations and legacies	76,074	4,329		80,403
Costs of Fundraising Events & Trading	228,190	14,694		242,884
	<u>304,264</u>	<u>19,023</u>		<u>323,287</u>

THE NORTH NORTHUMBERLAND HOSPICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

9 Charitable activities

	2020 £	2019 £
Clinical services - unrestricted	56,011	75,251
Clinical services - restricted	215,229	192,141
	<u>271,240</u>	<u>267,392</u>
Share of support costs (see note 10)	147,463	114,831
Share of governance costs (see note 10)	2,603	1,331
	<u>421,306</u>	<u>383,554</u>
Analysis by fund		
Unrestricted funds	199,125	
Restricted funds	222,181	
	<u>421,306</u>	
For the year ended 31 March 2019		
Unrestricted funds		169,553
Restricted funds		214,001
		<u>383,554</u>

THE NORTH NORTHUMBERLAND HOSPICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

10 Support costs

	Support costs	Governance costs	2020	2019	Basis of allocation
	£	£	£	£	
Administration	211,856	-	211,856	122,304	
Property	44,627	-	44,627	15,513	
Marketing Services	14,745	-	14,745	63,323	
Independent Examination	-	500	500	400	Governance
Legal and professional	-	13	13	13	Governance
Accountancy fees	-	3,500	3,500	1,890	Governance
Trustees costs	-	1,003	1,003	201	Governance
	<u>271,228</u>	<u>5,016</u>	<u>276,244</u>	<u>203,644</u>	
Analysed between					
Donations and Legacies	26,410	525	26,935	21,643	
Events and Trading	97,356	1,888	99,244	65,839	
Charitable activities	147,462	2,603	150,065	116,162	
	<u>271,228</u>	<u>5,016</u>	<u>276,244</u>	<u>203,644</u>	

Governance costs includes payments to Greaves West & Ayre of £500 (2019- £400) for independent examination fees.

The expenditure shown in the Statement of Financial Activities includes the direct cost of each activity and a proportion of support costs incurred. Some support costs apply entirely to the clinical services and have been allocated 100% to that activity. The rest have been allocated according to the percentage of direct costs for each activity derived from the Statement of Financial Activities.

11 Trustees

None of the trustees received any remuneration during the year (2019 £Nil). One Trustee received travelling costs to meetings of £511 (2019 £172).

THE NORTH NORTHUMBERLAND HOSPICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

12 Employees

Number of employees

2020 Number	2019 Number
42	42

Employment Costs

	2020	2019
Cost of generating funds		
Staff costs of generating voluntary income	£34,831	£31,012
Staff fundraising trading costs	£114,331	£94,304
Employer's national insurance	£10,757	£ 6,808
Charitable Activities		
Clinical Staff Costs	£231,092	£233,747
Admin support staff costs	£145,430	£ 107,688
Employer's national insurance	£ 23,615	£ 22,180
	£560,056	£495,739

During the year the Hospice employed one full time CEO, five part-time nurses, three part time health care assistants and twelve bank health care assistants for the provision of care. It also employed two part time administrative managers, three part time administrative staff, two part time staff for domestic duties, two full time and three part time staff for income generation and marketing, one full time retail manager and four part time and four bank retail staff.

There were no employees whose annual remuneration was £60,000 or more.

The cost of additional staff volunteers is not recognised in these accounts.

THE NORTH NORTHUMBERLAND HOSPICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

13 Tangible fixed assets	Freehold Property £	Leasehold Improvements £	Computer Equipment £	Fixtures & Fittings £	Motor Vehicles £	Office Equipment £	Total £
Cost							
At 1 April 2019	354,994	230,672	28,831	121,704	15,700	17,281	769,182
Additions	-	24,554	-	-	-	5,634	30,188
At 31 March 2020	354,994	255,226	28,831	121,704	15,700	22,915	799,370
Depreciation and impairment							
At 1 April 2019	164,385	229,219	28,428	108,682	9,920	8,988	549,622
Depreciation charged in the year	5,955	2,617	403	2,213	1,660	3,864	16,712
At 31 March 2020	170,340	231,836	28,831	110,895	11,580	12,852	566,334
Carrying amount							
At 31 March 2020	184,654	23,390	-	10,809	4,120	10,063	233,036
At 31 March 2019	190,609	1,453	404	13,022	5,780	8,293	219,561

THE NORTH NORTHUMBERLAND HOSPICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

14 Debtors

	2020 £	2019 £
Amounts falling due within one year:		
Other debtors	53,689	15,835
Prepayments and accrued income	52,419	58,451
	<u>106,108</u>	<u>74,286</u>

15 Creditors: amounts falling due within one year

	Notes	2020 £	2019 £
Other taxation and social security		783	-
Deferred income	16	14,344	18,718
Trade creditors		5,832	13,835
Accruals		29,151	38,275
		<u>50,110</u>	<u>70,828</u>

16 Deferred income

	2020 £	2019 £
Other deferred income	<u>14,344</u>	<u>18,718</u>

Deferred income is included in the financial statements as follows:

	2020 £	2019 £
Current liabilities	<u>14,344</u>	<u>18,718</u>
	<u>14,344</u>	<u>18,718</u>

Where income is received which relates to the next financial period, this is held in the Balance Sheet as deferred income due within one year.

THE NORTH NORTHUMBERLAND HOSPICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

17 Retirement benefit schemes

Defined contribution schemes

The Hospice operates two (defined contribution) multi-employer pension schemes.

Staff who are current or recent members of the NHS Pension Scheme, but are not yet drawing down its benefits, continue membership in their Hospice employment, and the Hospice pays the employer's contribution of 14.3%. This is a defined benefit scheme, but for these accounts it is treated as a defined contribution scheme as the hospice is not liable for any underfunding.

All other staff are auto-enrolled in or offered membership of the (defined contribution) People's Pension, and the Hospice makes a contribution of 5%.

At 31 March the Hospice's liabilities were:

	2020	2019
NHS Pension Employee Contributions	£1,023	£ 885
NHS Pension Employer Contributions	£1,960	£1,649
People's Pension Employee Contributions	£746	£605
People's Pension Employer Contributions	£1,219	£1,009

These amounts were included in total Payroll Liabilities.

THE NORTH NORTHUMBERLAND HOSPICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

18 Restricted funds

	Movement in funds				
	Balance at 1 April 2019	Incoming resources	Resources expended	Transfers	Balance at 31 March 2020
	£	£	£	£	£
Alnwick Youth Hostel	2,580	-	(860)	-	1,720
Berwick Equipment Fund	597	-	-	-	597
Building Fund Donations	10,811	-	(318)	-	10,493
Dementia Walking Football	-	10,020	(5,336)	-	4,684
Department of Health	23,728	-	(715)	-	23,013
Dementia Therapy Sessions	-	2,350	-	-	2,350
Northern Rock Foundation	20,542	-	(1,287)	-	19,255
Admiral Nurse - Dementia UK	1,771	15,428	(17,538)	339	-
Admiral Nurse - Henfrey Trust	24,467	-	(15,488)	(339)	8,640
Sir James Knott Trust Fund	6,963	-	(205)	-	6,758
Fenwick & Lowick - Parish Council	-	500	(500)	-	-
Wolfson Foundation	24,460	-	(720)	-	23,740
Hospice at Home	-	19,781	(168,321)	148,540	-
Ambling Angelas Fund	568	-	-	-	568
Berwick Garden Fund	33	-	-	-	33
Berwick External Maintenance	406	-	(406)	-	-
Alnwick Youth Hostel Revenue	764	-	(446)	-	318
Dementia Project	7,500	601	-	-	8,101
Equipment for Day Hospice	3,100	-	(3,100)	-	-
Develop & Promote Berwick Services - Lough fund	-	10,000	(5,431)	-	4,569
Berwick Hospice Services	350	2,883	(3,232)	-	2
Smart View Board	-	3,000	(3,085)	85	-
Alnwick Wellbeing Clinics	-	800	(1,244)	444	-
	<u>128,640</u>	<u>65,363</u>	<u>(228,232)</u>	<u>149,069</u>	<u>114,841</u>

THE NORTH NORTHUMBERLAND HOSPICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

18 Restricted funds

(Continued)

Alnwick Youth Hostel

Donation to purchase and run a van for use of fundraisers and charity shop.

Berwick Equipment Fund

Donation for equipment at Hazel Marsden House.

Building fund donations

This represents monies received towards the costs of adapting the premises at Berwick.

Dementia Walking Football – Provision of "walking football" facilities and coaching as therapeutic activity for Dementia patients: PF Charitable Trust, Persula Foundation, Rotary Club of Alnwick, The Sir James Knott Trust and an anonymous donation.

Department of Health

Monies received for the construction of a Mezzanine floor in the Berwick Hospice building.

Dementia Therapy Sessions – Fund: HospiceAid UK, Seahouses Rotary Club

Northern Rock Foundation

Grant towards capital costs of adapting Berwick premises to accommodate charity shop and improve clinical area.

Admiral Nurse - Dementia UK

Donations to fund work with dementia patients.

Admiral Nurse - Henfrey Trust

Donations to fund work with dementia patients.

Sir James Knott Trust Fund

This represents monies received from the James Knott Trust Fund for the purpose of providing premises for the Hospice.

Fenwick and Lowick fund

Care of patients in the parish: The Captain C D Leyland Fund (Community Foundation

Wolfson Foundation

Monies received from the Wolfson Foundation for the purpose of providing premises at Berwick.

Hospice at Home 10

10th tranche of donations for Hospice at Home Care from: Alnwick Town Council, R W Mann Trust, the Annandale Trust, The Butler Ember Charity, The James and Patricia Hamilton Charitable Trust, The Rothley Trust, The William Leech Charity and members of the 250 Business Club

Ambling Angelas Fund

Monies raised towards refurbishment of Premises.

Berwick Garden Fund

Donation for garden maintenance.

Berwick External Maintenance

Monies received from The Sir James Knott and Rothley Trusts and Screwfix Foundation for external repairs and painting at Hazel Marsden House.

Alnwick Youth Hostel Revenue

Monies set aside for running costs of shop/fundraising van.

THE NORTH NORTHUMBERLAND HOSPICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

18 Restricted funds

(Continued)

Dementia Project

Fund for general support of Dementia Patients and their families. Added to by: the Inner Wheel Club of Alnwick, Ellingham Village Hall fund, The Community Treatment Team and a number of private donations.

Equipment for Day Hospice

From North East Promenaders Against Cancer and Alnwick Lions for furnishings etc. Set aside for move of premises.

Lough Fund for Berwick

Provision and promotion of hospice services within a 10 mile radius of Berwick Town Hall: The FB and PFB Lough Fund (Community Foundation)

Berwick Services

Provision of hospice services in the Berwick Area. Added to by: The Inner Wheel Club of Berwick, the Rotary Club of Berwick, Ancroft Parish Council, The Northern Angel Fund (Community Foundation)

Smart View Board

Provision of wall-mounted smart boards at both centres to facilitate live and remote collaboration and education for staff and service-users: Newcastle Building Society (Community Foundation)

Alnwick Wellbeing Clinics

Provision of wellbeing services for patients and carers at Alnwick Centre: Muckle Fund (Community Foundation)

THE NORTH NORTHUMBERLAND HOSPICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

19 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
Fund balances at 31 March 2020 are represented by:				
Tangible assets	148,057	84,979	233,036	219,561
Current assets/(liabilities)	469,577	29,862	499,439	493,246
	<u>617,634</u>	<u>114,841</u>	<u>732,475</u>	<u>712,807</u>

Restricted fund balances are broken down as follows:-

	Fixed assets £	Current assets £	Total £
Alnwick Youth Hostel	1,720	-	1,720
Berwick Equipment	-	597	597
Building Fund donations	10,493	-	10,493
Department of health	23,013	-	23,013
Northern Rock	19,255	-	19,255
Admiral Nuse - Henfrey Trust	-	8,640	8,640
Sir James Knott Trust Fund	6,758	-	6,758
Wolfson Foundation	23,740	-	23,740
Ambling Angelas	-	568	568
Berwick Garden Fund	-	33	33
Alnwick Youth Hostel Revenue	-	318	318
Dementia Project	-	8,101	8,101
Berwick Hospice Services	-	2	2
Dementia Therapy Sessions	-	2,350	2,350
Develop & Promote Berwick Services	-	4,569	4,569
Dementia Walking Football	-	4,684	4,684
	<u>84,979</u>	<u>29,862</u>	<u>114,841</u>

THE NORTH NORTHUMBERLAND HOSPICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

20 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2020 £	2019 £
Remuneration	57,750	94,083

Other related party transactions

£4,401 in donations and fund raising event ticket purchases from Trustees and their partners and businesses, and £57 from Senior Managers and their partners.

21 Cash generated from operations

	2020 £	2019 £
Surplus for the year	19,667	67,151
Adjustments for:		
Investment income recognised in statement of financial activities	(5,391)	(4,020)
Depreciation and impairment of tangible fixed assets	17,239	49,700
Movements in working capital:		
(Increase) in debtors	(31,822)	(25,172)
(Decrease)/increase in creditors	(16,869)	21,929
(Decrease)/increase in deferred income	(4,374)	7,784
Cash (absorbed by)/generated from operations	(21,550)	117,372

THE NORTH NORTHUMBERLAND HOSPICE

DETAILED INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2020

	2020	2019
£	£	£
Donations and legacies		
Donations: trusts - unrestricted	35,400	47,900
Donations: sponsored events - unrestricted	44,308	38,289
Community fundraising - unrestricted	68,705	71,542
Donations: other - unrestricted	123,230	129,665
Donations: legacies - unrestricted	46,062	17,000
Donations: trusts - restricted	39,906	93,250
Community fundraising - restricted	1,233	150
Donations - restricted	4,621	1,790
	363,465	399,586
Activities for generating funds		
Fundraising events and sales - unrestricted	71,281	66,067
Shop income	263,455	231,447
Lottery income	23,317	2,140
Fundraising events and sales - restricted	2,611	1,354
	360,664	301,008
Investment income		
Investment income	5,391	4,020
Incoming resources from charitable activities		
NHS Trust contract	61,149	39,895
Payments from personal health budgets - restricted	1,564	8,471
Admiral nurse income - restricted	15,428	18,209
	78,141	66,575
Other incoming resources		
Other income- unrestricted	10,942	2,803
Total incoming resources	818,603	773,992
Balance Carried Forward	818,603	773,992

THE NORTH NORTHUMBERLAND HOSPICE

DETAILED INCOME AND EXPENDITURE ACCOUNT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

	2020	2019
£	£	£
Balance Brought Forward	818,603	773,992
<u>Resources expended</u>		
Costs of generating donations and legacies		
Staff costs	37,039	33,006
Other expenses - unrestricted	17,629	25,754
Governance costs - unrestricted	525	292
Fundraising support costs - unrestricted	25,378	17,022
Fundraising support costs - restricted	1,032	4,329
	<u>(81,603)</u>	<u>(80,403)</u>
Shop and other fundraising events costs		
Shop and other trading costs - unrestricted	195,477	175,393
Trading costs - restricted	-	430
Trading costs - restricted	1,306	1,222
Administration governance costs - unrestricted	1,888	881
Trading support costs - unrestricted	93,643	51,916
Trading support costs - restricted	3,713	13,042
	<u>(296,027)</u>	<u>(242,884)</u>
Charitable activities		
Clinical services - unrestricted	56,011	75,251
Charitable activities support costs - unrestricted	140,511	92,971
Governance costs - unrestricted	2,603	1,331
Clinical services - restricted	215,229	192,141
Charitable activities support costs - restricted	6,952	21,860
	<u>(421,306)</u>	<u>(383,554)</u>
Surplus for the Year	<u>19,667</u>	<u>67,151</u>